

**NAVY CHILDREN SCHOOL - GOA**  
**ADMISSION PROGRAMME FOR ACADEMIC YEAR 2022-2023**

**IMPORTANT**

I. **ALL ADMISSIONS SHALL BE AS PER THE CATEGORIES GIVEN BELOW AND WOULD BE SUBJECT TO THE AVAILABILITY OF SEATS IN THE CONCERNED CLASS. SUBMISSION OF ONLINE REGISTRATION FORM DOES NOT GUARANTEE ADMISSION**

II. For admission in class I, a student must have completed a minimum of 05 years and a maximum of 07 years as on 31<sup>st</sup> March of the year of admission and for subsequent classes the minimum and maximum age for admission will be calculated based on the age limits prescribed for std I.

**1. ORDER OF PRIORITY OF ADMISSION**

**For the purpose of admission in NCS', the children will be placed in the following categories, as amended by NES(Naval Education Society) from time to time.**

- (a) Category 1 : Children of Serving Naval Personnel
- (b) Category 2 : Children of Serving Army/ IAF personnel *on deputation to Navy*, Serving Indian Coast Guard (ICG) personnel and NCS Staff.
- (c ) Category 3 : \*Children of Retired Naval Personnel
- (d) Category 4 : Children of Serving and \* Retired Army, IAF & Retired ICG Personnel
- (e) Category 5 : Children of Defence Civilian Personnel
- (f) Category 6 : Others

**Note:** \*Children of all ex-naval personnel given the status of Ex-Servicemen(ESM) will be eligible under Category 3.

Personnel who do not qualify for this category will be accorded Category 6-Others.

## 2. ADMISSION PROGRAMME FOR CLASS I : Academic Year begins: April 2022

CATEGORY	1	2 to 5	6
<b>DATES FOR ONLINE REGISTRATION</b>	<b>07<sup>th</sup> – 20<sup>th</sup> Feb 2022</b>		
<b>SUBMISSION OF REQUISITE DOCUMENTS (Documents to be deposited in a Drop Box kept at the School Civil entrance gate)</b>	<b>21<sup>st</sup> Feb – 05<sup>th</sup> Mar 2022</b>	<p><b><i>Subject to availability of seats.</i></b>                      A 'Meet &amp; Greet' interaction session with students and the parents will be organized. Candidates will be intimated vide email/SMS.                      Admission will be confirmed after the interaction and subject to the approval of the School Management.                      Selected candidates will be intimated vide email/SMS</p>	
<b>DOCUMENTS TO BE SUBMITTED</b>	<p>(i) Self attested copy of Birth Certificate  <b>(ii)</b> Form 2A-duly filled, with signature of HOD and seal of the department. (Form 2-A is available on the School website, just below the 'Registration link)  <b>(iii)</b> Recent Passport size photo of the child - 01 no  <b>(iv)</b> Fee Payment – Cheque favouring 'Navy Children School-Goa' with the amount of Admission Fees and Caution Deposit, as given below.                      (1) Officers - ₹ 1870/-                      (2) CPO &amp; above - ₹ 1250/-                      (3) PO &amp; Below - ₹ 1000/-                      Balance amount of Fees for the quarter April-June 2022, to be paid from 02<sup>nd</sup> April to 15<sup>th</sup> April 2022, through Entab</p>	<p>(i) Self attested copy of the Birth Certificate                      (ii) For Category 2, 4, &amp; 5- Form 2A-duly filled, with signature of HOD and seal of the department. (Form 2-A is available on the School website, just below the 'Registration link)                      For category 3- Self attested copy of Ex-Servicemen's documents clearly showing the last rank, dependents details and period of service.                      (iii) Recent Passport size photo of the child - 01 no.  <b>(iv)</b> Fee Payment through Entab</p>	<p>(i) Self attested copy of the Birth Certificate                      (ii) Recent Passport size photo- 01 no.                      (iii) Fee Payment –through 'Entab'-</p>
<b>DATES OF ALLOTTMENT OF CLASS SECTION AND CONTACT BY CLASS TEACHER</b>	<b>25<sup>th</sup> – 29<sup>th</sup> Mar 2022</b>	04 DAYS AFTER SUBMISSION OF ALL REQUISITE DOCUMENTS	04 DAYS AFTER SUBMISSION OF ALL REQUISITE DOCUMENTS

.....

**3. ADMISSION PROGRAMME FOR CATEGORY 1- FOR CLASSES II TO XII : -  
ADMISSIONS ARE OPEN THROUGHOUT THE SESSION**

**ADMISSION PROCEDURE**

- I. Admission Form is to be filled online through the school website: [www.ncsgoa.in](http://www.ncsgoa.in).  
Click on 'Registration for admission' and proceed to fill the online form. You will be directed to [ncsgoacampuscare.in](http://ncsgoacampuscare.in). Click on : "Online registration- apply"  
Fill and submit the online form. (no print out is needed to be taken)
  - II. Submit the following documents to the School security personnel at the school civil gate
    1. Original Transfer Certificate from the previous school
    2. Form 2A, filled and duly signed by the HOD with the seal of the department on it
    3. Photo of the child- 01 no
  - III. Fee payment –after admission is confirmed by the school and all documents are received  
Download campus care-Entab app from playstore. Type url : [ncsgoacampuscare.in](http://ncsgoacampuscare.in)  
Login with the user id & password sent by school. Pay the fees through online mode.
- 

**4. ADMISSION PROGRAMME FOR CATEGORIES 2 TO 6 FOR CLASSES II TO IX :  
APPLICATIONS FOR ADMISSION WILL BE ACCEPTED BUT ADMISSION WILL BE GRANTED  
SUBJECT TO AVAILABILITY OF SEATS..**

**Procedure :**

1. Submit an application for admission vide email to the admission email id-  
**admissions.ncsgoa@gmail.com** Application must clearly state the admission category,  
class seeking admission in, name of the student, names of the parent, rank/designation of parent,  
organization/unit in which parent is working, last school attended by child, marks scored in last exam,  
and residential address.
2. Dates for submitting the application : 07<sup>th</sup> – 28<sup>th</sup> Feb 2022
3. A 'Meet & Greet' interaction session will be held with students and parents for the classes in which  
seats are available. This will be organized in the third week of March 2022. Candidates will be  
intimated vide email/Phone call.  
Admission will be confirmed after the interaction and subject to the approval of the School  
Management.  
Selected candidates will be intimated vide email/Phone call.
4. Once Admission is confirmed by the school, candidates have to fill the Online registration form  
for admission through the school website: [www.ncsgoa.in](http://www.ncsgoa.in). (no print out is needed to be taken)
5. Submit the requisite documents in a Drop Box kept at the School Civil entrance gate.
6. Documents to be submitted:
  - (i) Original Transfer Certificate
  - (ii) Recent Passport size photo of the child - 01 no.
  - (iii) Only for Category 2, 4, & 5- Form 2A-duly filled, with signature of HOD and seal of the  
department. (Form 2-A is available on the School website, just below the 'Registration link)  
For category 3- Self attested copy of Ex-Servicemen's documents clearly showing the last rank,  
dependents details and period of service.

*Incomplete submissions will not be accepted.*

- 7. Allotment of class section, receipt of login id & password for fee payment and contact by class teacher:** 04 days after submission of all requisite documents